

LAKSHY LAKSHYA UNIVERSAL ACADEMY

TDHS Colony, Parwal, Umedpur, Dehradun, Uttarakhand-248001



CIRCULAR TO PARENTS

27/4/2019

Dear Parent,

A very warm welcome to all the students of the 'Lakshya Universal Academy'. It gives me great pleasure to welcome your ward to Lakshya Universal Academy. _____ is his new class teacher.

School is the place for children to develop important skills and increase their ability to get along with others. At Lakshya Universal Academy we encourage the growth of children's self-esteem, and also nurture their talents. Students will enjoy the support and guidance of warm, caring teachers who will also provide the best for the children to grow physically, emotionally and intellectually. The main aim of the school curriculum is to initiate independent learning in an academic environment where students are encouraged to go beyond reading text. The growth in recent years in the form of electronic resources has increased the potential for students to learn independently as they can now access information in the online learning environment. Students who are highly-motivated, self-starting learners develop advanced critical thinking skills through inquiry based learning and will be able to take on new challenges. Children will be able to pursue creative projects, writing assignments and problem sets that challenge students as per their grade level. Our aim is to make the classroom sessions more interactive and interesting for students. Keeping all these aspects in mind, we would require your co-operation and help. To help us in this important task, we would request you to kindly go through the following details for follow up and action.

1. Dress Code

- Your child should be neatly dressed in the proper school uniform.
- Nails should be trimmed regularly and hair should be combed well and neatly cut.
- Kindly ensure that the P.E. uniform is worn by your ward on the days the P.E classes are slated and on Saturdays.

2. Stationery

- All the books should be neatly covered with brown paper, labeled and submitted to the Class Teacher. An additional adhesive transparent cover will enable the child to maintain the books neatly throughout the year. Students are also expected to bring a pocket dictionary and a folder for work-sheets.
- Children must bring their books according to the time table. Books retained in the class cupboard will be sent periodically as per the need.
- Grade 1 to III should bring two well sharpened pencils and eraser to school every day. Grade IV to IX students should use a micro tip pen instead of an ink pen to avoid spillage.

3. Refreshments

- Carbonated drinks are not allowed. The child should carry a napkin with his lunch box.
- We request that water bottles, tiffin boxes, pencil boxes and cardigans are labeled to facilitate Identification in case of loss.
- Parents Should send healthy Tiffin snacks for the children. The Tiffin will be monitored by the Class teachers

4. Fee Dues

- Parents are requested to clear all fee dues by the 10th of the same month.

6 School Transport

- Parents of children who use the bus are requested to personally pick up the children from their assigned bus stop, or arrange for the child to be picked up by a responsible guardian.
- Kindly note that the Identity Card/Bus card has to be worn to the School every day.

7 Communication

- The **School Diary** must be brought to school every day. Parents must check the School diary every day for important notifications and assignments.

- Important information and instructions from the Principal, Head Master and class teacher will be frequently sent to parents through email/ WhatsApp or SMS. However, some important information will also be sent in the form of circulars. We would appreciate that the same are read carefully and **acknowledgement slips (enclosed therein) signed and handed back to the class teacher the very next day.**

PTO

8 Assessments-

As per CBSE guidelines periodic tests will be conducted regularly and marks will also be allotted for notebooks, assignments and subject enrichment projects.

9 Home Work Policy-

Please note as per CBSE guidelines Home work will be given from grade 3 onwards.

- Maths Home work will be given every day.
- Learning of facts will be given in any one of the important subjects-Science and Social Studies.
- Written assignments related to the concepts of science/social studies/languages.
- Creative work /Projects for week ends

10 .Meeting with the Management

- It is advisable to take prior appointments in case you wish to meet the Principal or the Class Teacher to avoid any inconvenience. The Principal will be available on Tuesdays and Fridays from 10.30 am to 12 noon and on all days during emergencies.
- Parents can contact the Principal in case they wish to communicate with the school. Email Id is given below:-

Principal	Mrs. Mini Tripathi	luaprincipal3@gmail.com
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Regards,

Mini Tripathi
Principal

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Acknowledgement Slip

Received Circular dated 27/4/2019 with regard to general instructions and policies followed by the school. I have read the circular and am happy to follow the guidelines listed.

Parents are requested to kindly fill up the details in the attached forms and send it back to school for filing and records before the 25th of April.

Name of the Child.....

Class

Parents Sign.....